Trip Date: (to be completed by the Friends of Pheasant Branch coordinator)
Rain Date: (to be completed by the Friends of Pheasant Branch coordinator)
Today's date:
How do you know about us?:
Main contact person to coordinate with for all dates of this field trip (teacher/leader):
Phone: (Work/Home/Cell):
E-Mail:
School/Org:
Street Address:
City, State, Zip:
Program Requested (title):
Kindergarten Trees (1.75 – 2 hours in the Conservancy) Kindergarten shapes and colors hunt 1st grade Magic Bus Trip Into The Soil (1 hr and 35 mins in the Conservancy) 2nd grade Plants (2 hours in the Conservancy) 3rd grade Water (2.5 – 2.75 hours in the Conservancy) 4th grade Web of Life (1.75 hours in the Conservancy) 5th grade Landforms Seed collecting Garlic mustard or other invasives removal Other, custom program
Number of classes coming together <u>and</u> number of students in each class: *note: we typically take up to 60 students at a time. For Kindergarten and 1^{st} grade we prefer up to 40 students at a time. If $3-5$ class blocks are planning the field trip, we will divide the trip into two different dates or times of day to accommodate each class but still keep the #s reasonable for a meaningful experience.
Name of each teacher / leader whose students are participating AND their email and phone #:
1
2
3
5

We need at least one chaperone per 10 students. Can you provide those parents or other chaperones?

Preferred Program Date(s) and Time(s):

*Note: be sure to list a main date and a rain date. The more options we have, the better likelihood of scheduling, so list many dates if possible.

Special Requests (check those that apply):		
Special needs (please describe)	Other	
Snack time built in	Porta Potty needed	
Program Notes (any other requests or suggestions programatically that you'd like us to consider?)		
The rest will be completed by Friends	of Pheasant Branch Education Coordinator	
Equipment Needs:	Space Needs:	
Materials Needs:	Time Needs:	
1.	Program Cost:	
2.	Mileage (@ \$.00/mile):	
3.	Total Cost:	

Return this form to Colleen Robinson Klug, who is the Education Coordinator for the Friends of Pheasant Branch Conservancy

email: education@pheasantbranch.org

OR

mail: 10747 Moyer Road, Blue Mounds, WI 53517

NOTE: There is a specific way to order a bus for field trips to the Pheasant Branch Conservancy because transportation for these trips is paid. Colleen will give you instructions for ordering a bus for your field trip as soon as the dates are confirmed with Pheasant Branch naturalists. Thank you!!!